



## Renewing Your ISSP Credential

All ISSP-SA and ISSP-CSP credential holders are required to renew their credentials **two years** after they were awarded. You can find your credential expiration date on your Credential Document (instructions on how to download this document were sent after you first passed the exam).

Before you start the renewal process, make sure you understand your responsibilities and the policies outlined in the [Credential Maintenance Guidebook](#) and download a [CEU Tracking Sheet](#) from our website.

### Renewal Instructions

1. **Pay the renewal fee on the ISSP website [here](#).** Within 1-2 business days of paying the fee, you'll be sent an email with instructions for step 2.
2. **Upload your completed CEU Tracking Sheet to the [ISSP Learning Center](#).** You won't be able to perform this step until you pay the renewal fee and receive the follow-up email.
3. **In approximately 2 weeks we'll contact you about your renewal status.** Once ISSP staff has reviewed your CEU Tracking Sheet and approved your renewal, you'll be sent instructions on downloading an updated Credential Document!

### Fees

The renewal fee for the ISSP-SA credential is \$75 for ISSP members\* and \$150 for non-members.

The renewal fee for the ISSP-CSP is \$100 for members\* and \$200 for non-members.

You only need to renew the highest level of credential earned.

*\*You must be logged into the ISSP website while paying your renewal fee in order to receive the member discount*

### More Info

Check out the [Credential Maintenance Guidebook](#) and online [FAQ](#) for more information about renewal policies and earning CEUs.

Still have questions? Can't find your Credential Document or expiration date? Send us an email at [certification@sustainabilityprofessionals.org](mailto:certification@sustainabilityprofessionals.org)!